

HERMOSA CYCLERY

Employment Application

20 13th Street
Hermosa Beach, CA 90254
(310) 374-7816
www.hermosacyclery.com

1. APPLICANT INFORMATION

First name

Middle

Last name

Email

Primary phone ☐ Mobile ☐ Home

Street address

City

State

ZIP

2. POSITION AND AVAILABILITY

Position applying for

☐ Customer Service / Operations ☐ Bicycle Mechanic

How did you hear about this opening?

☐ Walk-in ☐ Website ☐ Indeed / ZipRecruiter ☐ Social media

☐ Employee referral (name below) ☐ Customer / word of mouth ☐ Other

The shop is open seven days a week, year-round, including weekends and busy beach / holiday periods.

Able to work year-round?

☐ Yes ☐ No — summer only

Days you can work

☐ Weekdays ☐ Weekends ☐ Both weekdays and weekends

Hours of interest

☐ Part time ☐ Full time (about 30-40 hours/week) ☐ Either

Earliest start date

3. SKILLS AND BACKGROUND

Special skills, certifications, licenses, languages, or accomplishments relevant to this job:

4. EMPLOYMENT HISTORY

List your last three employers, most recent first. Attach a résumé if you have one. Do not list prior pay.

1. Employer name

Phone

Address (city, state, ZIP)

Job title

Start date

End date (or present)

Duties (brief)

Reason for leaving

May we contact?

☐ Yes ☐ No

2. Employer name

Phone

Address (city, state, ZIP)

Job title

Start date

End date (or present)

Duties (brief)

Reason for leaving

May we contact?

☐ Yes ☐ No

3. Employer name

Phone

Address (city, state, ZIP)

Job title

Start date

End date (or present)

Duties (brief)

Reason for leaving

May we contact?

☐ Yes ☐ No

Gaps in employment you wish to explain (optional):

5. EDUCATION

Education is optional unless a license or certificate is required for the role. You do not need to list graduation years.

School / program	Focus or certificate	Completed?
		☐ Yes ☐ In progress
		☐ Yes ☐ In progress

6. REFERENCES

Two professional references (supervisors preferred). Do not list relatives.

Name	Relationship / company	Phone or email

7. APPLICANT CERTIFICATION

Please read and initial each item, then sign below.

_____ I certify that the information on this application and any attached résumé is true and complete. I understand that any false, incomplete, or misleading statement may result in rejection of my application or, if hired, termination of employment.

_____ I authorize Hermosa Cyclery, Inc. to contact the employers and references I have listed (except any I marked "do not contact") and to verify the information I provided. I release the Company and those contacted from liability arising from that inquiry, to the extent permitted by law.

_____ I understand that any offer of employment is contingent on my ability to provide documentation establishing identity and work authorization as required by federal law (Form I-9).

_____ I understand that if I receive a conditional offer, the Company may then request authorization to conduct a lawful background check consistent with the California Fair Chance Act and the federal Fair Credit Reporting Act. The Company will not ask about criminal history before a conditional offer.

_____ I understand that employment with Hermosa Cyclery, Inc., if offered, is at-will. Either I or the Company may end employment at any time, with or without cause or notice, unless a written agreement signed by the Company President states otherwise. This application is not a contract of employment.

Additional information you want us to know (optional):

Applicant signature

Date

Printed name

Return this application in person at 20 13th Street, Hermosa Beach, or email it to steve@hermosacyclery.com. Attach a résumé if you have one. Pay scales for posted positions are provided in the job listing and are available upon request.

Office use only: Date received _____ Reviewed by _____ Position _____ Notes _____