



RE:NEW

Creating hope for refugee women

COMMUNICATIONS COORDINATOR

ABOUT RE:NEW PROJECT: Re:new is a faith-based, Christian, nonprofit organization that serves refugee women resettled in and around DuPage County, Illinois. Re:new was founded in 2009 by a team of Christian women, for whom the mission of creating a space for refugee women to thrive represents a tangible way to serve refugees in response to biblical teachings to show God's love to those in need, such as the widow, sojourner, and oppressed (Leviticus 19:33-34 ESV; Deuteronomy 10:18-19; Zechariah 7:9-10). We are a team of staff, volunteers and Artisans working together to design, create, and market locally handcrafted products.

MISSION: *Guided by our faith in Jesus Christ, Re:new creates a space for refugee women to thrive.* We achieve this by partnering with local churches, businesses, and individuals who support our statement of faith and biblical values. We offer a range of vocational, religious, charitable, educational, development, and program activities that fulfill our mission of caring well for refugees so they can grow into all God has for them to be and realize their God-given potential.

Position Description: Communications Coordinator

The Comms Coordinator will work with the Executive Director to arrange local interviews and support press releases and op-eds. They will manage media kits and website copy to ensure Re:new's mission is appropriately and effectively communicated with the community and website visitors.

Position Details:

- Reporting: Executive Director

Responsibilities:

- Public relations, including op-eds, press releases, and local interviews
- Add input on annual reports and impact reports
- Additional blog posts
- Track key talking points and manage media kits
- Manage website wording