



Board Member Opportunity

Villages Calgary – Your Fair Trade Marketplace

Villages Calgary has been Calgary's Fair Trade leader for nearly four decades, encouraging our local community to learn about and support artisans from marginalized communities through fair and ethical trade. We do this by selecting a wide range of certified, fair trade goods that highlight diverse skills and cultures and making them available for sale at our storefront on Crowchild Trail in Calgary, Alberta and through our webstore www.VillagesCalgary.ca

A dedicated group of staff and volunteer members of the Global Village Crafts Society (GVCS) manage our operations. GVCS was incorporated as an Alberta non-profit society in 1984 and operated for many years as Ten Thousand Villages. Since 2020, we have operated as Villages Calgary.

Position Summary

Our Board of Directors is a volunteer governance and operational board, responsible for strategic planning, setting the overall direction for the organization and financial and risk oversight. The Board also provides operations support to management in selected areas.

We are looking for an individual with strength in importing, customs, marketing, sales, board succession, and/or strategic planning to join our board.

If you are seeking a unique volunteering experience where your efforts will make a difference not only in our community, but in marginalized communities around the world, where the atmosphere is supportive and dynamic, please send your resumé to the Board Chair: boardchair@villagescalgary.ca

Duties

- Prepare for and attend all board meetings
- Participate in at least one standing or ad hoc committee of the board which meet quarterly or as required
- Actively participate in Strategic Planning
- Help build awareness of the society and its work

Time Commitment

- Attendance at regular Board meetings which are held 6-9 times a year, participation in the Annual General Meeting and in any Strategic Planning sessions
- Approximate time commitment is 5-10 hours per month
- The term for Board Members is three years

Qualifications & Requirements

- Commitment to Villages Calgary's Mission, Vision and Values, as well as the Board Code of Conduct
- Experience in digital record keeping, Word, Excel
- Completion of short course(s) provided by Alberta Board Development
- Board experience

Closing Date **Until a suitable candidate is found**

Villages Calgary is an equal opportunity organization. Persons from diverse groups are encouraged to apply. We wish to thank all applicants for their interest, however, only those selected for interviews will be contacted.