



Outdoor Art Fair Checklist

_oad in/Install Date:	
Tear Down Date:	

ARTICULATIONS
ART SUPPLY

 \square wheeling tool bin/tote

Tools & Materials	Tent Set Up
□ s-hooks (or the like for hanging system) □ d-rings □ screws □ hanging wire □ museum putty □ wire cutters □ multi-bit screwdriver □ tape measure □ magic eraser □ paper towel □ mini windex □ scissors	 □ tent □ sandbags □ display walls/system for hanging □ plynth for sculpture/case for jewelry etc □ pool noodles for tent corners □ table □ chair □ garbage can □ signage (your name) □ anti-fatigue mat or tiles □ solar or USB charging fan
 □ roll of kraft paper □ all the tape: duct, gorilla, packing, gaffers □ safety pins □ string □ large clear heavy duty recycling bags □ 12-18" heavy-duty clear/white zip ties □ plastic drop cloth x 2 □ freezer bags for small parts and bits □ rags/towels 	Artwork Sales artwork & inventory checklist (1 copy/day) tags/labels (with title, media, size & price) business cards/postcards red stickers for sold items décor (ie table cloth etc) guestbook clipboard(s)
To Carry All The Things ☐ folding wagon/dolly ☐ bungee cords ☐ wheeling hardshell cooler	 □ pens □ phone □ phone charger & back up battery □ square chip reader □ cash box or money belt

flip C

sunscreen	Self Care	Fuel
sunglasses fruit apples, grapes, oranges etc hat veggies: carrots, celery, cucumbers, carin poncho granola/protein bars, nuts, seeds deodorant cheese, hardboiled eggs, simple sandwich wraps (not too saucy) Boss/floss pick/toothbrush/mouthwash jerky anti-chafing stick crackers a spare set of clothes & shoes hummus bandaids chopsticks for clean finger snacking pain relief water bottles (2 to rotate) anti-inflammatory cream electrolyte powder packets paper fan freezies (tiny icepacks and tastyl) sketchbook mints/lozenges Questions for thy self does my list to bring fit into my intended vehicle? how am I going to transport from my vehicle to my booth? will my storage containers fit under my table and/or out of site? if we expect the unexpected, doesn't the unexpected become expected? Notes/Reminders: You are a	□ sunscreen	Easy-to-consume bite-size snacks;
hat	□ sunglasses	_
rain poncho	□ hat	
deodorant	□ cooling bandana	cherry tomatoes
deodorant	□ rain poncho	☐ granola/protein bars, nuts, seeds
floss/floss pick/toothbrush/mouthwash jerky anti-chafing stick crackers a spare set of clothes & shoes hummus bandaids chopsticks for clean finger snacking pain relief water bottles (2 to rotate) anti-inflammatory cream electrolyte powder packets paper fan freezies (tiny icepacks and tasty!) sketchbook mints/lozenges Questions for thy self does my list to bring fit into my intended vehicle? how am I going to transport from my vehicle to my booth? will my storage containers fit under my table and/or out of site? if we expect the unexpected, doesn't the unexpected become expected? Notes/Reminders: You are a	□ deodorant	
anti-chafing stick	\square wet wipes	sandwich wraps (not too saucy)
a spare set of clothes & shoes	\square floss/floss pick/toothbrush/mouthwash	□ jerky
bandaids	□ anti-chafing stick	□ crackers
□ pain relief □ anti-inflammatory cream □ paper fan □ sketchbook □ mints/lozenges Questions for thy self □ does my list to bring fit into my intended vehicle? □ how am I going to transport from my vehicle to my booth? □ will my storage containers fit under my table and/or out of site? □ if we expect the unexpected, doesn't the unexpected become expected? Notes/Reminders: You are a And also; Brought to you by: Get in touch: ARTiculations Art Supply info@articulations.ca 2802 Dundas St West Toronto, ON @ARTiculations_TO	\square a spare set of clothes $\&$ shoes	□ hummus
anti-inflammatory cream	\square bandaids	\square chopsticks for clean finger snacking
□ paper fan □ freezies (tiny icepacks and tasty!) □ sketchbook □ mints/lozenges Questions for thy self □ does my list to bring fit into my intended vehicle? □ how am I going to transport from my vehicle to my booth? □ will my storage containers fit under my table and/or out of site? □ if we expect the unexpected, doesn't the unexpected become expected? Notes/Reminders: You are a	□ pain relief	\square water bottles (2 to rotate)
□ sketchbook □ mints/lozenges Questions for thy self □ does my list to bring fit into my intended vehicle? □ how am I going to transport from my vehicle to my booth? □ will my storage containers fit under my table and/or out of site? □ if we expect the unexpected, doesn't the unexpected become expected? Notes/Reminders: You are a And also; □ And also; □ And also; □ And also; □ Met in touch: □ info@articulations.ca □ 2802 Dundas St West □ www.ARTiculations.ca □ www.ARTiculations.TO	□ anti-inflammatory cream	\square electrolyte powder packets
Questions for thy self does my list to bring fit into my intended vehicle? how am I going to transport from my vehicle to my booth? will my storage containers fit under my table and/or out of site? if we expect the unexpected, doesn't the unexpected become expected? Notes/Reminders: You are a And also; Mathematical And also; Get in touch: ARTiculations Art Supply	\square paper fan	\square freezies (tiny icepacks and tasty!)
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