

 Thomas Metzler  
violin shop

604 South Central Avenue, Glendale, CA 91204  
(818) 246-0278 • www.metzlerviolins.com

*Please take a moment to notice how the instruments and bows are packed to ensure the safety of your return shipment.*

### Packing Checklist

- De-tune the instrument one whole step.
- Loosen the hair on all bows.
- Place padding (foam/rolled paper towels) in front of and behind the bridge. **Be sure to wrap the padding with wax paper, so that no part of the foam or paper towel is in direct contact with the instrument.**
- Place padding under the tailpiece and fingerboard. The padding should be snug, but not too tight. Again, be sure to use wax paper between the padding and instrument.
- Check that the instrument is snug in the case. If the instrument wiggles, place padding between the case and instrument so that it does not move. Use wax paper to prevent the padding from adhering to the varnish.
- Put the provided humidity control packet in the case, not in an accessory compartment.
- Ensure that the instrument, bow spinners, ties, and neck-straps are secured.
- Cover the instrument with the case blanket.
- Close the case.
- Pack the case(s) securely into the shipping box with bubble wrap or paper, so that the case does not move. Ensure at least 1 inch of padding between the case and box.

*Please be sure that all these steps are completed before shipping.  
Thank you. – The Metzler Violin Team*

