



Jazz Music Camp 2020

Camp Guidelines & Terms and Conditions

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CAMP GUIDELINES

The Music Place is committed to the safety, wellbeing, and empowerment of all camp attendees. Music is a great way to build relationships and community. We aim of the camp to be open and fun environment for this to occur. We ask that all attendees conduct themselves in a way that is respectful of all other attendees, and staff. There is a zero tolerance approach to bullying, physical or verbal, or other types of abuse and harassment, theft and other anti-social behaviour.

The Jazz Music Camp is a strictly alcohol, cigarettes (including e-cigarettes or vapes), drugs or illicit substance free camp. Any attendee found to be in possession of or affected by any of the above will be sent home immediately.

All dormitories are single sex, you may not enter any dormitory other than your own at any time for the duration of the camp.

Attendees agree to carry out all instructions given by tutors and camp staff and actively participate in all camp activities, ensembles and sessions.

Attendees breaching these guidelines or acting in an otherwise unsafe manner will be sent home. Their parents/guardians will be contacted and requested to collect their child from camp. The teacher in charge or camp administrator, will make this decision to exclude the child from camp and no discussion will be entered into. Costs incurred will be the responsibility of the parents/guardians. Fees will not be refunded.

CAMP DUTIES

It is the expectation that all attendees are required to participate in bedroom, dining room, kitchen and washing up duties. It is your responsibility to know when you are required for duty. Everyone will be assigned to groups and a centrally located roster will let you know when your duty is and what time to arrive. The group on duty must arrive on time and wait patiently for the kitchen staff and teacher. They will instruct you on what is required. All students are also expected to keep their rooms tidy and clean and assist with keeping hallways, toilets, lounge and meeting rooms, foyers and grounds free from litter, food, clothing etc. Do not wear muddy/dirty shoes in the buildings; you should leave them outside the entrance.

SLEEPING ARRANGMENTS

All dormitories sleep between 6-8 people in bunk style accommodation. Dormitories will be assigned for all attendees. They are for sleeping only and while access won't be restricted it is expected that attendees spend free time in communal areas. For the duration of the camp you may not enter any dormitory other than your own. If you have any issues with your sleeping arrangements please raise these with the camp supervisor.

It will be a busy week. To ensure everyone is able to function at their best we expect 'Lights Out' time to be respected. After this time lights should remain off and talking kept to a minimum to allow others in your dormitory to sleep.

INSTRUMENTS AND PERSONAL BELONGINGS

With the exception of piano and keyboard, participants are expected to provide their own instruments. All participants are expected to provide their own music stand. Amplifiers will be provided for bass, guitar and vocals. Drum kits are provided but participants need to provide cymbals, clutch and sticks unless by prior arrangement with The Music Place.

Participants are responsible for ensuring the care of their own instruments during the Jazz Music Camp and are strongly advised to insure their instruments against loss/damage.

The Music Place does not accept responsibility for damage to instruments or belongings at Jazz Music Camp activities or during transport to and from said activities.

The Music Place recommends minimising the number of valuables brought to Jazz Music Camp as all items brought to camp are the sole responsibility of individual attendees. While we will do our best to ensure a safe and secure environment for them, The Music Place will not be held liable for any loss or damage to property.

Mobile phones and devices are permitted provided their use does not breach any camp guidelines. These devices should be turned off at lights out and remain off until morning. They are the sole responsibility of the attendee. It should be noted that there is limited phone coverage and no wifi access at Rutherford Park. There is a landline for use in an emergency.

ILLNESS OR INJURY

Parents/guardians will be requested to collect their child from camp if their child becomes unwell or is injured. The teacher in charge, in consultation with first aid officer, will make the decision whether the child should leave the camp due to ill health or injury. Costs incurred will be the responsibility of the parents/guardians.

The Camp will include an adult to student ratio of at least 1:15 at all times.

At least one tutor will travel to camp by car which will be available to be used in the case of a child or teacher requiring transportation where emergency support is not required.

Any medication required by the student will only be administered when accompanied by a completed 'Medication Form' or 'Written Permission'. Excluding asthma inhalers, all medication must be clearly labelled and packaged, must be handed to the teacher in charge of first aid prior to departure for the camp. Medication will be stored in a first aid case.

While children and staff are on camp they will follow the camp policy of evacuation. A camp will be cancelled if advised by the appropriate authorities that it is unsafe to visit the camp site.

FEES AND PAYMENT

To secure your place a deposit of 50% must be paid at time of enrolment. Payment in full is required by 1st August 2020. Early bird registration closes 30th May 2020 and full payment must be received prior to this to secure early bird pricing.

If for any reason the applicant cannot attend the program, notice must be given in writing via email (to support@musicplace.com.au) by COB 1st August 2020 in order to obtain a refund of fees, less an \$85 administration fee which will be retained to cover administration costs.

Any withdrawals after 1st August 2020 will not be eligible for a refund of fees.

If the camp is cancelled prior to departure and no suitable alternative is available fees will be refunded in full.

APPLICATION AND ALLOCATION

Applicants are not required to have completed instrumental examinations. We collect this information in an effort to most accurately assess and place all applicants in the best ensemble for their current development.

It is the responsibility of the applicant (and their parent, if the applicant is under 18 years of age) to ensure that all information provided in the application is correct and is an accurate representation of the applicant.

Ensemble preference will be taken into account when assigning ensembles however positions are limited by the need to create a balanced ensemble. Positions will be filled on a first come basis taking into account musical level, instrument and preference.

The Music Place reserves the right to exclude from the program any participant who, in the opinion of The Music Place, jeopardises the safety of others or does not adhere to the terms & conditions outlined in this document. Excluded participants will not be eligible for a fee refund.

HEALTH AND SAFETY

All enrolling participants are required to notify Jazz Music Camp of any pre-existing medical conditions through the medical information form. For specific cases, we may request additional information. Information contained will be kept confidential and will only be divulged in the event of a medical emergency to first-aid or professional medical personnel.

By enrolling in the Jazz Music Camp program, participants authorise The Music Place and Jazz Music Camp staff in the event of an injury or illness occurring during activities, to obtain on behalf of the member and at the members expense, any medical treatment as may be considered appropriate by The Music Place.

The Music Place does not provide insurance for performing members or their instruments but does carry Public Liability Insurance.

All participants, parents, volunteers and staff (including tutors and conductors) must abide by The Music Place Child Protection Policy, Code of Conduct and Procedure. Any person found to be contravening this policy will be immediately dismissed from the Jazz Music Camp.

The Music Place Child Protection Policy, Code of Conduct and Procedure will be provided to all attendees and can be downloaded from our website or provided upon request.

MEDIA/IMAGE CONSENT

By enrolling in the Jazz Music Camp, all participants consent to The Music Place filming, recording and/or photographing groups and/or individuals for promotional, marketing and other purposes associated with the program.

This material may be used in a variety of ways including future publications, on The Music Place website, or in concert programs or information booklets. In addition, these images may also be used to advertise The Music Place events and activities. Participants will not be identified by name.

By enrolling, participants agree and permit The Music Place to use any footage, recording, image or likeness and that The Music Place has no liability or obligation of any nature to make payments at any time in respect of the footage, or any literary, dramatic, musical works or sound recordings created by the member in the course of their participation with Jazz Music Camp.

Participants grant unrestricted license to The Music Place for the purpose of using, reproducing, exhibiting, editing, adapting, compiling with other works or materials, transmitting, broadcasting, publishing and distributing any original works or images in any media and any territories at its discretion. Ownership of any intellectual property and all works derived from, or created during the program remain that of the creator.

Participants who are 18 years of age or over, and do not wish their image to be used for promotion or publicity purposes, must notify the The Music Place in writing no later than 1 calendar month prior to commencement.

Parent/Guardians of participants who are under 18 years of age who do not wish their image to be used for promotion or publicity purposes, must notify The Music Place in writing 1 calendar month prior to commencement.