

Bates Nursery & Garden Center, Inc.

Application for Employment

(Please Print)

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including age, sex, color, race, creed, national origin, religious persuasion, marital status, political belief, or disability that does not prohibit performance of essential job functions.

Personal Information:

Date: _____

Name: _____ Social Security # _____
Last First MI

Present Address: _____
City State Zip

How long have you lived at this address? _____ Phone # _____

Previous Address: _____
City State Zip

How long did you live there? _____

Are you at least 18 years of age? Yes No If No, please state your age: _____

Are you legally eligible for employment in the US? Yes No

Have you ever been convicted of any crime other than a minor traffic violation? Yes No

If yes, state date and places where charges occurred (Note: answering "Yes" will not automatically disqualify you for employment)

Have you taken any illegal drugs in the past 30 days? Yes No

Employment Information/Availability:

Position applying for: _____ Date available to start: _____

Type of employment desired: Full time Part time Seasonal Salary desired: \$ _____ per _____

Are you willing to work overtime, if required? Yes No

Are there any shifts or hours that you cannot work? Yes No If yes, please identify: _____

Education:

School Name/Location	Years Completed	Did you Graduate?	Degree/Diploma
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High School _____

College _____

Tech. Training _____

Other _____

Employment Experience: *Please include employment information for your last three jobs.*

1. Company Name: _____ Phone #: _____

Address: _____ Employed From: _____ To: _____

Name of Supervisor: _____ Salary/Wages Start _____ Finish _____
State job title and responsibilities _____ Reason for separation _____

2. Company Name: _____ Phone #: _____
Address: _____ Employed From: _____ To: _____
Name of Supervisor: _____ Salary/Wages Start _____ Finish _____
State job title and responsibilities _____ Reason for separation _____

3. Company Name: _____ Phone #: _____
Address: _____ Employed From: _____ To: _____
Name of Supervisor: _____ Salary/Wages Start _____ Finish _____
State job title and responsibilities _____ Reason for separation _____

Note that all the employers listed above will be contacted unless the applicant indicates differently.

Are there any employers above whom you do not wish for us to contact? Yes No

If yes, please indicate employer and reason: _____

References: *Please do not include relatives or former employers.*

Name	Address and Telephone	Occupation	Years Acquainted
1. _____			
2. _____			
3. _____			

I hereby reaffirm that I have read the foregoing questions and that my answers to them are true and correct and that I have not misrepresented or withheld any information. I understand that falsification of this information may be cause for immediate dismissal. I further acknowledge that my employment may be terminated, and any offer of employment may be withdrawn without prior notice at any time by the company or me. I also understand that my employment is at will. This means that I am free to terminate my employment at any time, for any reason, and the company retains the same right. I understand that any offer of employment may be contingent upon a credit and criminal background investigation and a pre-employment drug screen. I hereby authorize all references and former employers listed on my employment application to give the company any and all information concerning my previous employment and any pertinent information they might have, personal or otherwise. I hereby release all parties, including agents, from any claims, causes of action, or liability from damages that may or could result from furnishing such information to the company or as a result of information obtained through a background investigation or drug screen.

Signature of Applicant _____

Date _____