



## DONATION REQUEST FORM

As your family garden center, we value our role in the community and the relationships with all our customers. When possible, we love to be able to help out in causes greater than ourselves. If you have a request for an upcoming donation, please fill out and return the form below. Request for any donation must be made by a representative of a non-profit organization within our community at least 30 days in advance. You will be contacted if the request for a donation is approved.

Date of Request \_\_\_\_\_ Donation Due Date \_\_\_\_\_

Organization \_\_\_\_\_

Representative \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Purpose of Donation \_\_\_\_\_

\_\_\_\_\_

Type of Donation Requested \_\_\_\_\_

\_\_\_\_\_

Representative Signature \_\_\_\_\_

Donation Approved By \_\_\_\_\_

Donation Value \_\_\_\_\_ Pick Up Date \_\_\_\_\_

Picked Up By \_\_\_\_\_